



Steady & Strong Since 1912!

PEOPLES *State Bank*
OF BLOOMER

Switch Kit

Peoples State Bank of Bloomer wants to help our customers identify ways to make banking easy and convenient. We understand that you're busy and we want to help find ways to make banking easier.

Follow these easy steps:

- 1. Open a Peoples State Bank of Bloomer Checking Account.*** Complete the attached customer information sheet and bring it with you to our office. Our New Accounts department will assist you in finding the account that fits you best.
- 2. Stop using your previous checking account.*** It may take some time for your outstanding checks to clear. Shred any unused checks and deposit slips. Cut up any ATM/Debit cards associated with this account.
- 3. Move your direct deposits to Peoples State Bank of Bloomer.*** Use the Direct Deposit Request to send or give to any depositor that may deposit funds into your account.
- 4. Transfer any Automatic Payments to Peoples State Bank of Bloomer.*** Use the Automatic Payment Request to help you transfer all automatic payments to your new account. This will help the transition.
- 5. Close your previous checking account.*** Use the Account Closing Request to close your previous checking account.

Customer Information Sheet

Primary Account Holder

Name:

Street Address:

City:

State:

Zip:

Home Ph. ()

Work Ph. ()

Cell Ph: ()

Birthdate:

S.S. #

Driver's License #:

DL Exp:

DL Issue Date:

Employer:

Position/Title:

Yrs @

Employment:

Email Address:

Joint Account Holder (If applicable)

Name:

Street Address:

City:

State:

Zip:

Home Ph. ()

Work Ph. ()

Cell Ph: ()

Birthdate:

S.S. #

Driver's License #:

DL Exp:

DL Issue Date:

Employer:

Position/Title:

Yrs @

Employment:

Email Address:

Account & Services

Accounts and services you currently use or are interested in:

<input type="checkbox"/> Regular Checking Acct	<input type="checkbox"/> Certificate of Deposit	<input type="checkbox"/> Estate/Trust Accounts
<input type="checkbox"/> NOW Account Checking	<input type="checkbox"/> ATM Card *	<input type="checkbox"/> Fixed Rate Home Loan *
<input type="checkbox"/> Money Market Checking	<input type="checkbox"/> Debit Card *	<input type="checkbox"/> Consumer Loan *
<input type="checkbox"/> Savings Account	<input type="checkbox"/> Online Banking	<input type="checkbox"/> Agricultural Loan *
<input type="checkbox"/> Youth Savings Account	<input type="checkbox"/> Bill Pay	<input type="checkbox"/> Other:
<input type="checkbox"/> IRA Account	<input type="checkbox"/> Safe Deposit Box	

* Pending approval

Direct Deposit Request Instructions:

Check your previous bank statements to identify any direct deposits. Examples of direct deposits are: paycheck from your employer, Social Security, VA compensation, dividends, pension plan and earned interest.

Before you send the Direct Deposit Request:

1. Check with your employer to make sure no other forms need to be completed. For your Social Security direct deposit, call the Social Security Administration.
2. Use the form to direct your employer/source of income to make the direct deposit at Peoples State Bank of Bloomer.
3. Keep your previous account open until all direct deposits have been changed to your Peoples State Bank of Bloomer account.

After sending the Direct Deposit Request:

1. Confirm with your employer/source of income that forms were received.
 2. Monitor your account through your online bank account at www.psbblloomer.com
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Automatic Payment Request Instructions

Check your previous bank statements to identify any automatic payments or debits. Examples of these are: insurance payments, utility, cable or cell phone bills.

Before sending the automatic payment request:

1. Make sure that you have identified all of your automatic payments.
 2. Use the form to request that your automatic payment be established at Peoples State Bank of Bloomer.
 3. Keep your previous account open until all automatic payments have been changed to your Peoples State Bank of Bloomer account.
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Account Closing Request Instructions:

Before sending the Account Closing Request:

1. Check with your previous bank to make sure that there are no additional forms or information needed.
2. Inquire about possible penalties with respect to early withdrawal before you close your account. If you have CDs, it is important to check the maturity dates before closing this type of account.
3. Make sure that all automatic payments and direct deposits have been switched to your account at Peoples State Bank of Bloomer.

After you've sent the Account Closing Request

1. Check account statements to verify that all accounts have a zero balance and have been closed.

Direct Deposit Request

Company Name

Address

City, State, Zip



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SWITCH KITS

RE: Switching Direct Deposit to New Account

Attn:

I have recently moved my account to a new bank and would like to update my account information in regard to my direct deposit. Please discontinue my current deposit information and begin making my direct deposit(s) to my account at Peoples State Bank of Bloomer.

If you have any questions in this regard, please contact me by mail or call me at the phone number listed below. Thank you for your prompt attention to this matter.

Sincerely,

Authorized Signature

Date

DIRECT DEPOSIT INFORMATION

Name:			S.S. #		
Address:					
City	State		Zip		
Phone #	Daytime:		Evening:		
Old Bank Name:			Routing #:		
Account Number:			Amount Deposited:		
New Bank Name: Peoples State Bank of Bloomer			Routing #: 091807571		
Account Number:			Amount Deposited:		

Automatic Payment Request

Company Name

Address

City, State, Zip



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SWITCH KITS

RE: Changing my automatic payment

Attn: Accounts Receivable/Accounting

I have recently changed to a new bank and would like to update my account information in regard to my automatic payment with your company. Please discontinue my previous bank information and begin making my automatic withdrawal(s) from my account at Peoples State Bank of Bloomer.

If you have any questions in this regard, please contact me by mail or call me at the phone number listed below. Thank you for your prompt attention to this matter.

Sincerely,

Authorized Signature

Date

AUTOMATIC PAYMENT INFORMATION

Name:

Address:

City

State

Zip

Phone #

Daytime:

Evening:

Old Bank Name:

Routing #:

Account Number:

Amount of Withdrawal:

Reason of Payment:

Date of Payment:

New Bank Name: **Peoples State Bank of Bloomer**

Routing #:
091807571

Account Number:

Account Closing Request

Bank Name

Address

City, State, Zip



SWITCH KITS

RE: Closing My Accounts

Attn: Account Maintenance/Bookkeeping

This letter is to inform you that I am closing my account(s) at your bank. Please close the account(s) listed below and send a check for the remaining balance(s) to my address.

If you have any questions in this regard, please contact me by mail or call me at the phone number listed below. Thank you for your prompt attention to this matter.

Sincerely,

Authorized Signature

Date

ACCOUNT INFORMATION

Name:

Address:

City

State

Zip

Phone #

Daytime:

Evening:

Account #1:

Type of Account:

Account #2:

Type of Account

Account #3:

Type of Account

Account #4:

Type of Account

Account #5:

Type of Account

Account #6:

Type of Account